

ICT Policy

The use of information and communication technology is an integral part of the national curriculum and is a key skill for everyday life. Computers, tablets, programmable robots, digital and video cameras are a few of the tools that can be used to acquire, organise, store, interpret, communicate and present information. Pass Move Grin Education is a part time provision that focuses on maths, literacy, sport and performing arts. We work alongside our children's main schools to provide our students with a broad and balanced curriculum. Our children will access ICT lessons at their main school and whilst we cannot offer regular individual ICT lessons due to limited hours, we aim to incorporate ICT into our learning as much as possible as we recognise that technology is a great tool to enhance learning. Overall our vision is to Keep our students safe whilst harnessing the great opportunities which technology brings. Our policy is informed by the Keeping Children Safe in Education 2021 guidance.

Aims

Pass Move Grin Education aims are to:

- use ICT and computing as a tool to enhance learning throughout the curriculum;
- to respond to new developments in technology;
- to equip pupils with the confidence and capability to use ICT and computing throughout their later life;
- to develop the understanding of how to use ICT and computing safely and responsibly.

The national curriculum for computing aims to ensure that all pupils:

- can understand and apply the fundamental principles of computer science, including logic, algorithms, data representation, and communication;

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- can analyse problems in computational terms, and have repeated practical experience of writing computer programs in order to solve such problems;
- can evaluate and apply information technology, including new or unfamiliar technologies, analytically to solve problems;
- are responsible, competent, confident and creative users of information and communication technology

Pass Move Grin Education believes that ICT and computing:

- Gives pupils immediate access to a rich source of materials.
 - Can present information in new ways which help pupils understand access and use it more readily.
 - Can motivate and enthuse pupils.
 - Can help pupils focus and concentrate.
 - Offers potential for effective group working.
- Has the flexibility to meet the individual needs and abilities of each pupil.

Resources and access

Pass Move Grin Education acknowledges the need to continually maintain, update and develop its resources and to make progress towards a consistent, compatible ICT infrastructure by investing in resources that will effectively deliver the strands of the national curriculum and support the use of ICT and computing across the school.

ICT and computing network infrastructure and equipment has been sited so that:

- Every classroom has a computer connected to the school network.
- Pupils may use ICT and computing independently, in pairs, alongside a TA or in a group with a teacher.

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- The provision has an ICT and computing technician.
- E safety will be one of our main focuses in class and this will be taught regularly.

The role of the educational lead (ICT lead).

- To offer help and support to all members of staff (including teaching assistants) in their teaching, planning and assessment of ICT.
- To maintain resources and advise staff on the use of materials, equipment and books.
- To monitor classroom teaching or planning following the schools rolling programme of monitoring.
- To monitor the children's ICT work, looking at samples of different abilities.
- To manage the ICT budget.
- To lead staff training on new initiatives.
- To attend appropriate in-service training and keep staff up to date with relevant information and development.
- To keep parents informed on the implementation of ICT in the school.
- To liaise with all members of staff on how to reach and improve on agreed targets

Security

- The Head of Pass Move Grin will be responsible for regularly updating anti-virus software and ensuring appropriate filters are in place on school software.
- All pupils and parents will be aware of the school rules for responsible use of ICT and computing and the internet and will understand the consequence of any misuse.

Cross curricular links

As a staff we are all aware that ICT and computing capability should be achieved through core and foundation subjects. Where appropriate, ICT and computing should be incorporated into all subjects. ICT and computing should be used to support learning in other subjects as well as develop ICT and computing skills.

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Parental involvement

Parents are encouraged to support the implementation of ICT and computing where possible by encouraging use of ICT and computing skills at home during home-learning tasks and through the school website. They will be made aware of e-safety and encouraged to promote this at home.